

Trooper B Appendix

Field Name	Field Values	Trooper B Application
Job Position	County Commissioner (0000)	Not Applicable
	City Council Member (0001)	Not Applicable
	Elected Member of a Board of Education (0002)	Not Applicable
	Mayor (0003)	Not Applicable
	Municipal Police Officer (0004)	Not Applicable
	Municipal Fire Professional (0005)	Not Applicable
	EMSO (0006)	Not Applicable
	Deputy Sheriff (0007)	Not Applicable
	Sheriff (0008)	Not Applicable
	Chief Deputy (0009)	Not Applicable
	Judge (0010)	Not Applicable
	Justice (0011)	Not Applicable
	State Police (0012)	To report a member as a law-enforcement officer of the State of West Virginia.
	Teacher (0013)	Not Applicable
Administrator (0014)	Not Applicable	

Field Name	Field Values	Trooper B Application
	Service Personnel (0015)	Not Applicable
	Concurrent (0016)	To report the members as Concurrent. Please contact CPRB for more information regarding Concurrent employees.
	Appointed Board Member (0017)	Not Applicable
	Other (0018)	Not Applicable
	Governor (0019)	Not Applicable
	Secretary of State (0020)	Not Applicable
	State Auditor (0021)	Not Applicable
	State Treasurer (0022)	Not Applicable
	Commissioner of Agriculture (0023)	Not Applicable
	Attorney General (0024)	Not Applicable
	Judge of Court of Claims (0025)	Not Applicable
	Elected Clerk (0026)	Not Applicable
	Sergeant at Arms (0027)	Not Applicable
	Doorkeeper (0028)	Not Applicable
	Senator (0029)	Not Applicable
	Delegate (0030)	Not Applicable
	21st Century Learner Fellow (0031)	Not Applicable

Field Name	Field Values	Trooper B Application
Position Status	Permanent Full Time (00)	Any person who is regularly employed in the service of the agency as a law-enforcement officer after March 12 th , 1994. Participation is mandatory for those employees who meet the definition of permanent full time employment.
	Permanent Part Time (01)	Not Applicable
	Temporary/Provisional (02)	Not Applicable
	Posted 21 Day (03)	Not Applicable
	Substitute (04)	Not Applicable
	Elected (05)	Not Applicable
Report Date	Report Date indicates the date on which the employee was paid.	Report date is the date on which the employees are paid, regardless of when the wages are earned.
Payment Reason	Regular Pay (00)	To report a member's regular wages for a pay period. See the definition of salary for Trooper B provided in this appendix for further clarification.
	Additional Pensionable Compensation (01)	Not Applicable
	Overtime (02)	To report the overtime payment for Trooper B employees. This Payment Reason must be reported in the Pay Period in which the member receives the overtime payment. No contribution is withheld from the overtime payment (not-pensionable), but it is counted towards Final Average Salary (FAS) calculation.
	Non Pensionable Payment (03)	To report payments which are not pensionable (to confirm the pensionable status of a payment, please contact CPRB). These payments include but are not limited to the following examples:

Field Name	Field Values	Trooper B Application
		Donated or Banked Sick Leave payments should be reported under this payment category and no contributions should be withheld.
	Leave Without Pay (04)	To report zero salary and zero contributions for each Pay Period when an employee is on leave without pay but has not terminated from employment. This payment reason should be used when reporting someone who has worked for part of a pay period and then goes on leave during that pay period so that we know why less than the normal amount of wages is being reported.
	Military Leave (05)	To report zero salary and zero contributions for each Pay Period when a member is on military leave and has not terminated from employment. This payment reason should be used when reporting someone who has worked for part of a pay period and then goes on leave due to active military service call up during that pay period so that we know why less than the normal amount of wages is being reported.
	Workers Comp (06)	To report zero salary and zero contributions for each Pay Period when a member is paid through Worker's Compensation and has not terminated from employment. This payment reason should be used when reporting someone who has worked for part of a pay period and then goes on leave due to a Workers' Compensation claim during that pay period so that we know why less than the normal amount of wages is being reported.
	Reinstatement (07)	Not Applicable
	Purchase of Military Service Credit (08)	Not Applicable
	Back Wages (09)	To report back wage settlement or grievance payments for an employee that were not previously reported.
	Lump sum payment of unused Comp or Holiday (10)	To report lump sum payments of unused comp or holiday time. Contributions should be withheld on these amounts. These payments should be reported in the pay period in which they were earned, regardless of when they are paid.

Field Name	Field Values	Trooper B Application
	Lump sum payment of unused leave (11)	To report Lump sum payments for Unused Annual, Vacation and/or Sick leave. Contributions should not be withheld on these payments.
	Summer Months (12)	Not Applicable
	Deferred Summer Pay (13)	Not Applicable
	Loan I (14)	Not Applicable
	Loan II Payment (15)	Not Applicable
	State Employee Increment (16)	Not Applicable
	TRS/TDC Legislative (17)	Not Applicable
Salary	The wages paid to an employee for a pay period.	To report Base Salary; compensation paid to an employee without regard to any overtime pay.