

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
COMPUTER SYSTEMS UPDATE COMMITTEE
MEETING OF APRIL 9, 2014**

A meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Computer Systems Update Committee was held in the Large Conference Room, located at the offices of the Consolidated Public Retirement Board, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 2:05 p.m. by Chairman Corsaro.

Silent roll call was taken.

Members present were:

Captain Michael Corsaro, Chairman
Joseph Garcia, *representing Governor Earl Ray Tomblin*
Mack Parsons, *representing Auditor Glen B. Gainer*
Cabinet Secretary Ross Taylor, ex officio

Members absent were:

Diana Stout, *representing Treasurer John Perdue*

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director
Terasa Miller, CPRB Deputy Director
Candi Moore, CPRB Executive Assistant
Cindy Boyd, CPRB Project Manager
Norm Buckwalter, LRWL Representative
Lisa Trump, CPRB PERS Manger
Heather Drake, CPRB Office Assistant
John Bean, CPRB Chief IT Manager
Chrissy Courtney, CPRB Outreach Coordinator
Deana Gose, CPRB Uniform Services Manager

Item #1: Approval of the 12/16/2013 Meeting Minutes

Mr. Parsons made a motion to approve the December 16, 2013 meeting minutes of the CPRB Computer System Update Committee. The motion was seconded by Mr. Garcia. The motion carried unanimously.

Item # 2: Current Status:

Executive Director Fleck announced to the Committee that the Purchasing Division has awarded the computer contract to Deloitte Consulting, LLP on March 12, 2014. Director Fleck announced that during the COMPASS kick-off, the vendor, Deloitte performed a product

demonstration for all staff and some of our Board Members were able to attend for that demonstration. Deloitte has now leased space at the City Center East in Kanawha City, which is close to the CPRB. Director Fleck announced that we have our first change order to discuss with the Committee.

Item #3: Project Phasing

Mr. Garcia made a motion to go into Executive Session to discuss contractual matters as allowed by West Virginia Code §6-9A-4. The Computer Evaluation Committee and staff were asked to remain. The motion was seconded by Mr. Parsons. The motion carried unanimously. The Computer System Update Committee went into Executive Session at 2:08 p.m.

Chairman Corsaro reconvened the Computer System Update Committee from Executive Session at 2:35 p.m. Chairman Corsaro announced the Committee was in Executive Session to discuss contractual matters. He announced there were no decisions made during Executive Session and we will now return to Item #3 on the agenda; Project Phasing.

Mr. Garcia made a motion the Committee recommend to the Board to authorize Director Fleck to approve the change order, thereby reducing holdbacks, changing phases and receiving a credit memo from the vendor, pending approval by the Purchasing Director. Mr. Parsons seconded the motion. The motion carried unanimously.

Item #4: Old Business

Chairman Corsaro then asked if there was any old business to bring before the Committee. None was heard.

Item #5: New Business

Chairman Corsaro then asked if there was any new business to bring before the Committee. None was heard.


Mr. Parsons made a motion to adjourn the Computer System Update Committee. The motion was seconded by Mr. Garcia. The motion carried unanimously.

Chairman Corsaro adjourned the April 9, 2014 meeting of the Computer System Update Committee at 2:36 p.m.

Respectfully submitted,



Captain Michael Corsaro, Chairman



Jeffrey E. Fleck, Executive Director